

ENCHANTED OAKS, TEXAS
REGULAR CITY COUNCIL MEETING
MINUTES

July 11 2017

Mayor Sam McVay called the meeting to order at 7:30 p.m. Sam McVay gave the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag was said by all present.

Secretary Pam Foster called roll. The council members present were: Doug Napps, Jerry Cryer, Sam McVay, Sandi Rando, and Marty Nulf. Greg Cooley absent.

CONSENT AGENDA

A. Treasurer Report – June 13, 2017: Mayor asked for approval of the report as submitted. Jerry Cryer made a motion to approve. Sandi Rando made a second. Balance in the bank reflects \$266,946.42. No further discussion, All were in favor. **Motion Passed**

B. Minutes – June, 2017: – Mayor asked for approval of the minutes as presented. Marty Nulf made motion to accept. Sandi Rando made second. No further discussion, All were in favor. **Motion Passed**

COMMITTEE / COUNCIL REPORTS

Mayor presented past Treasurer Ed Caldwell with an appreciation gift for his time and service over the years on the council.

Marty Nulf- Waste Management Station (WMS) Issues or Concerns --No issues over the July 4th holiday. Jason Torres will do routine cleaning-trash p/u at the WMS. VFD used the brush truck to wash off the grounds. One new container added with a different style lid opening

Jerry Cryer, Parks/Boat Ramps –Boat Ramps: West Ramp: all wood replaced and will stain in future. East Ramp: No issues. Park: good shape, no issues.

Doug Napps - Maintenance of Building, Grounds –Rock on Bulletin Board updated. Pool restroom toilet repaired. Roof damage on town hall building from hail storm and a new roof will be installed per approval from TML adjuster assessment.

Greg Cooley–, Swimming Pool/Roads– Roads: No new projects. Steve and Greg completed portion of pot hole repairs. Drainage: no new projects. A concern on Lark Dr. of a shoulder drop off on both sides off road. Repair estimate \$2500 and would come out of drainage budget. Pool: vacuum alert pressure system installed (per TML requirements) at cost of \$920.00

Cliff Webster - Police Chief- (see report) 4 calls total: (1) vandalism, (1) theft, (1) Trespass, (1) sick racoon. Attempts made to prevent fireworks during the times not allowed

Open – Neighborhood Watch Activities N/A–

Lyndon Patrick - Fire Chief – Calls, Procurements & Grant Activities (report attached) Total Calls: 0

ESD#2 – ETMC response time goal for life threatening is under 19 minutes.

Sam McVay, Board of Adjustments Conducted/Building Permits Issued –Permits – (3 total) 1-new construction, (1) fence, (1) roof over slab

Allen Brier – Mowing – (see report)

Natalie Onate - Ladies Club Activities & Upcoming Events – July 4th parade was canceled due to rain. Mayor noted he has received a lot of complaints on the decision and suggested the future decisions will include more than one person. This is a town sponsored function and involvement includes many different organizations (ex: EOVFD, Emergency Mgt and the county, etc..). Next year there will be a plan in place to avoid this kind of issue again.

Patsy Cooley-Treasurer Activities– Thanked Ed for all his help and assistance.

Pam Foster – City Secretary – Activities, Coordination – 98 pool keys issued (75 sold), 9 Boat ramp keys in inventory and 35 WMS in inventory.

Sandi Rando – Emergency Management-/Trailer Parking- EM: county approved the July 4th planning exercise. 280 hot dogs in freezer remain to be used since the cookout was canceled. Discussed option to use them over the Labor Day weekend. Trailer Parking: one space available in the new area

Sam McVay – Mayor Reports of Contacts for prior month – (1) cattle to be placed on acreage on First Oak for grazing and owner agreed to oversee the maintenance of the fence line. (2) Copperhead snake activity in area and noted that ETMC GBC does not have anti venom treatment available. Athens, Tyler and Baylor does. (3) Trees dying around city and working on removal. (4) Enchanted Isle causeway project to begin soon. City ordinances to assess fees only apply to Enchanted oaks residents. Projected 3-5 days of trucks coming through. City will monitor road conditions and E Isle will pay for any damage. (5) AED on Brush Truck. Need to get child size pads and possible oxygen bottle to be kept at Town Hall AED box. (6) Barb wire fence removed on entrance dr. council will need to decide what options are for that area. Letter was sent to property owner across from fire station and they are working on cleanup of property.

Comments By Citizens & Guests – None

OLD BUSINESS – None

NEW BUSINESS

A. Review/Discuss FY2018 Budget Draft – (attached) Revenue: 82 million is first appraisal from county but projects to be around 84 million. Estimate gain of \$10-\$15 thousand and will add to the bottom line. Can make adjustments at the August meeting when finalize. Property Tax Rate: maximum allowed to tax is at 0.25 without a special bond or session. Expenses: The following changes noted

- 4-1/4 percent raise on payroll expenses. Mayor asked council if they had any questions on the new payroll expense estimate.
- Other expense increased by \$500 will be used for misc catch all purposes
- Added \$1000 to trash p/u tree removal
- Council member Marty Nulf: increase in dumpsters due to population increase. Landscaping is a new addition at \$1200 to cover the needs at the WMS, Marquee, and Entrance Wall.
- Council member Doug Napps: Town Hall exterior building is in need of repair/showing signs of rotten wood. Raised to \$8000.
- Council member Jerry Cryer: West BR staining at estimate \$500, estimate of asphalt patchwork at \$2000. East BR replace wood as needed. Playground: same annual maintenance & anticipate replacement in four-five years.
- Councilmember Greg Cooley: no change in budget line item. Mayor noted there will now be a Roads/Drainage operating line item in the new FY2018 budget. Crack seal, seal coat, overlay, general repair estimated at \$47,000. Mayor noted this is not capital as it is maintaining what is already in place. Capital Improvement would be chip seal restoration and new parking.
- Councilmember Sandi Rando: Trailer parking facility reduced to \$1000
- VFD Expense: Increased for training

Revenue is estimated at \$282,000

Expense is estimated at \$248,000

Balance is estimated at \$34,000. Mayor stated to plan for this as balance remaining in capital Improvement.

Assets: Moved the HVAC at Town Hall to 2019. Need to remove Lark build up to be done now.

Capital Projects: \$13,315 balance for capital projects. Discussion about the need to relocate the WMS in the near future. Dumpster relocation/expansion behind the fire station at estimated cost of \$20,000. Reasons cited were 1) not enough space to accommodate dumpsters, 2) unimproved lots surrounding will not sell and added that the trailer parking would be incorporated into the layout of this plan.

Designated Funds: Mayor noted that this is the town's savings account. He noted you can't have more in designated funds than in the bank account.

Council can decide what goes in to designated funds (except VFD Donations). Goal is to have reserves and build up the balance. Mayor asked Park Committee to provide a plan for park expansion to include pavilion at the existing playground area and a WMS planning profile to be created.

No further discussion.

B. Discuss/Take Action on the proposed 2017 tax rate notice – (attached)

The proposed tax rate is .25 per \$100 of value. This notice is a requirement and will be posted in the Monitor 10 days prior to next month's meeting for final approval. Sandi Rando made motion to accept as presented. Jerry Cryer made a second. No further discussion. **Motion Passed.**

ADJOURN –Sandi Rando made a motion to adjourn. Marty Nulf made a second. All in favor; **Motion Passed.**

Respectfully submitted,
Pam Foster
City Secretary