

**ENCHANTED OAKS, TEXAS**  
**REGULAR CITY COUNCIL MEETING**  
**MINUTES**

**November 14, 2017**

Mayor Sam McVay called the meeting to order at 7:30 p.m. Jerry Cryer gave the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag was said by all present.

Secretary Pam Foster called roll. The council members present were: Jerry Cryer, Sam McVay, Sandi Rando, Greg Cooley and Marty Nulf. Doug Napps was absent.

**CONSENT AGENDA**

**A. Treasurer Report – October 10, 2017:** Mayor asked for approval of the report as submitted. Sandi Rando made a motion to approve. Greg Cooley made a second. Balance in the bank reflects \$210,982.75. No further discussion, All were in favor. **Motion Passed**

**B. Minutes – October 10, 2017:** – Mayor asked for approval of the minutes as presented. Greg Cooley noted a correction is needed in his report to reflect the seal coat estimated at \$19,000 (in place of the \$3500 shown). Greg Cooley made motion to accept as noted. Marty Nulf made second. No further discussion, All were in favor. **Motion Passed**

**REPORTS – COMMITTEE’S AND STAFF**

Cliff Webster - Police Chief- (see report) 5 calls total: (1) Depressed Person, (1) Alarm, (1) theft, (1) Damaged mailboxes, (1) Terroristic Threat

Allen Brier – Mowing – all vacant lots mowed, ROW mowed, tree work, brush pile burning and leaf clearing in progress. Fall/Winter clean up ongoing.

Lyndon Patrick - Fire Chief – Calls, Procurements & Grant Activities – September Report (2) Total Calls, October Report(3) Total Calls (see reports)

Natalie Onate – ESD#2 – N/A – Mayor noted upcoming 2018 contract with the district (approximately \$23,000) to be signed by end of year.

Natalie Onate – Ladies Club Activities/Events - N/A

Neighborhood Watch Activities – N/A

Sam McVay, Board of Adjustments Conducted/Building Permits Issued–Permits– (1) Fence

**REPORTS – COUNCIL MEMBERS**

Marty Nulf- Waste Management Station (WMS) Issues or Concerns -- 30 yard containers ordered for the holiday season. Landscaping added at WMS and entrance

Jerry Cryer, Parks/Boat Ramps -Boat Ramps: Parks = 1) a new child/toddler swing purchased to replace existing one. 2) Provided handouts on couple of options for the creation of a natural plant based barrier wall along the barb wire fence to extend from the WMS gate entrance down to the wall-1410 feet. Discussed two options for planting 70 plants 20 feet apart:

Option#1 – Crossvine: good choice but limited to waiting period of one year before ready to transplant. Cost \$8 - \$10 per plant

Option #2 – Coral Honeysuckle Vine: good choice and shipping not available, need to pick up in Kerrville. Cost \$3.75 1 gal per plant

Both are native and drought resistant. Jerry asked council to review these options and consider making a decision for the first of the year.

Doug Napps - Maintenance of Building, Grounds – water leak in Town Hall roof has been repaired. Light bulb out over VFD Bay Door has been replaced.

Greg Cooley-, Swimming Pool/Roads- Pool: winter monthly cleaning ongoing and sand filter to be changed soon. Roads: Approximately 1 mile on Enchanted Dr/Cedarwood lightly seal coat completed on October for \$19,000. Plan to winter crack seal in December. Budgeted at \$12,000.

Sandi Rando – Emergency Management-/Trailer Parking- No issues.

## **REPORTS - ADMINISTRATION**

Patsy Cooley-Treasurer Activities- No report.

Pam Foster – City Secretary – Activities, Coordination – Audit ongoing

Sam McVay – Mayor Reports of Contacts for prior month – (1) acreage area on First Oak is being maintained by cows grazing from the adjacent acreage. This is in agreement with that property owner. (2). Oncor’s two and three phase tree trimming around town is complete and will be done again in ten years. (3) Mayor presented Steve Foster with an appreciation gift for his years of serving on the EOVFD as Assistant Fire Chief.

**Comments By Citizens & Guests** – None

**OLD BUSINESS** – None

## **NEW BUSINESS**

- A. **Install newly elected City Council Members Oath of Office** – Secretary presented the Oath of Office to Sam McVay, Jerry Cryer, and Marty Nulf. Oaths were recited and signed. (attached)

B. **Nominate and elect Mayor Pro Tem** – Mayor asked Sandi Rando if she would agree to serve as Mayor Pro Tem. She agreed. Jerry Cryer made a motion to elect Sandi Rando to this position. Greg Cooley made second. No further discussion. All in favor: **Motion Passed.**

C. **Discuss/Take Action on Committees & City Appointments for 2017-18** – Mayor reviewed the positions as shown on the appointment list. Noted Sandi Rando would take over the Pool. Park Planning Committee will consist of four names instead of five. Em. Mgt. Siren Warning System Alert POC list has been updated to reflect:

Primary – Mayor / Sam McVay

1<sup>st</sup> Alt – EM Coord / Sandi Rando

2<sup>nd</sup> Alt – Fire Chief / Lyndon Patrick

3<sup>rd</sup> Alt – Allen Brier

4<sup>th</sup> Alt – Jerry Cryer

5<sup>th</sup> Alt – City Secretary / Pam Foster (\*during office hours)

It was suggested that the title for Allen Brier's position be changed to City Groundskeeper. Greg Cooley made a motion to accept the Council Appointment List with noted changes. Marty Nulf made a second. No Further discussion. All in Favor; **Motion Passed.**

D. **Discuss/Take Action on re-distribution of designated funds and carryover of VFD donations** – Mayor reviewed each of the designated line items (attached) and noted that the figures have been either raised or lowered based on determined needs. Mayor recommended only designate about 50% of available cash and the allocations reflect leaving approximately \$112,000 undesignated to be a net income in retained earnings.

\*Added new line item: Designated Bldg: to cover heating and a/c system replacement when it goes out (is represented in the five-year plan)

\*Designated Park donations – a holding slot for when the park committee begins expanding existing park area behind town hall.

\*Added new line item: Designated WMS for the purpose of potentially relocating dumpster facility behind the fire station in the near future.

\*Designated Pool Cover moved to 2019 on the five-year plan and noted the need to begin saving for future repairs

\*Designated Roads: \$35,000 based on last year's unforeseen needs/issues.

\*Designated EOVPD Donations: Determined by assessment of needs and balance represents the carry over of donations from last year

\*Designated EOVPD: Should cover any needs for apparatus repair, etc...

\*Designated Edgewood Cr Closure: A petition is pending, and this fund is in place to create a line item to operate the process. Any money received and paid out to cover expenses will be from this account. The city attorney noted there is no reason to have a balance on hand as all expenses are to be paid for at the expense of the property owner so

expenses should come in from them initially (to the city) so the city is not out any expense at any time. It was suggested to move the \$5000 out of this line item and make it zero. The \$5000 to be moved to Designated Pool.

The VFD Donations reflects the remaining carry over from prior year.

Mayor added council can move money/funds up from Designated Line items during the year as needed and asked council for a motion to approve the redistribution of Designated Funds as discussed and the carryover of the VFD Donations as shown. Greg Cooley made a motion to accept the redistribution of designated funds and carryover of VFD donation as so noted. Sandi Rando made a second. No further discussion. All in favor; **Motion Passed.**

**E. Discuss/Take Action to approve TML procedures for abandonment of Edgewood Circle** – Mayor asked council to approve the TML Procedure to move forward when ready. (see attached) He clarified council is approving the process for mayor and city attorney to use this as the approved guidelines for this procedure. Mayor reviewed the checklist and noted the survey has been completed and will be provided to the city. He added TML confirmed the Public Hearing can take place as part of the general council meeting session. Mayor asked for council approval for the Mayor and City Attorney to proceed using the checklist as provided by the TML Process. Jerry Cryer made a motion to approve the TML Process and Check list, for the purpose of abandonment of Edgewood Circle. Marty Nulf made a second. No further discussion. All in favor; **Motion Passed.**

**F. Discuss/Take Action to approve Resolution 2049 Closing TexPool Investment Account** – Mayor noted each year city has passed a resolution to approve the involvement in an investment account. There is required training for the city treasurer in order to participate. However, it is not feasible in light of small interest earned on account. It was noted in the 2015 audit inquiry by the mayor that the council would consider removing from the TexPool account. Mayor read aloud ordinance (attached). Sandi Rando made a motion to approve Resolution 2049 as presented. Greg Cooley made a second. The remaining funds from the investment account will be returned to the city's bank account.

**ADJOURN** – Sandi Rando made a motion to adjourn. Marty Nulf made a second. All in favor; **Motion Passed.**

Respectfully submitted,  
Pam Foster  
City Secretary