

ENCHANTED OAKS, TEXAS
REGULAR CITY COUNCIL MEETING
MINUTES

August 14, 2018

Mayor Sam McVay called the meeting to order at 7:00 p.m. Jerry Cryer gave the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag was said by all present.

Secretary Pam Foster called roll. The council members present were: Doug Napps, Jerry Cryer, Sam McVay, Sandi Rando (Absent), and Greg Cooley.

CONSENT AGENDA

- A. Treasurer Report – July 10 2018**: Mayor asked for approval of the report as submitted. Greg Cooley made a motion to approve. Doug Napps made a second. Balance in the bank reflects \$307,950.15. No further discussion, All were in favor. **Motion Passed**

- B. Minutes – July 10, 2018**: Mayor asked for approval of the report as submitted. Jerry Cryer made a motion to approve. Greg Cooley made a second. No further discussion, All were in favor. **Motion Passed**

- C. Minutes – July 17, 2018 Budget Workshop Council Meeting –** Mayor asked for approval of the minutes as presented. Greg Cooley made motion to accept. Doug Napps made second. No further discussion, All were in favor. **Motion Passed**

REPORTS – COMMITTEE’S AND STAFF

Cliff Webster - Police Chief- (see report) 5 calls total: (1) Alarm (1) Trespass (1) Burglary of building (1) Salesman, (1) Suspicious Person. On or about July 30th-early August several burglaries have been reported and are all under investigation. Discussion followed about considering neighborhood crime watch patrol.

Allen Brier – Mowing – (see report)

Joe Mojica - Fire Chief – Calls, Procurements & Grant Activities (report attached) Total Calls: 7 – (3) Fire calls, (3) 1st responder, (1) Public Assist ISO Rating review complete and same as previous year set at a 5 rating. Ordered new bunker gear.

Natalie Onate - ESD#2 – N/A

Debbie Kelley - Ladies Club Activities & Upcoming Events – N/A

Open – Neighborhood Watch Activities N/A–

Sam McVay, Board of Adjustments Conducted/Building Permits Issued - (1)

REPORTS – COUNCIL MEMBERS

Michelle Vance- Waste Management Station (WMS) Issues or Concerns –No issues

Jerry Cryer, Parks/Boat Ramps –Boat Ramps: West Ramp: lock is found to be consistently unlocked. East BR: has been extended. Parks-Playground: noticeable activity over summer and new light installed on building to shine on that area.

Doug Napps - Maintenance of Building, Grounds – 1) Replaced guard light front of Town Hall. 2) Gentry Lawn Care treated grounds 3) A/C repair work completed 4) Carpets cleaned. Mayor added A/C at VFD building is not working-needs service.

Greg Cooley–Roads and Drainage– Roads: Situation Status as follows...

-25 year life expectancy & estimated of new asphalt cost of \$200,000 per mile (town has 7 miles of road)

-Projection for future budgeting 20% of annual revenue, \$50,000 in savings

-Product applications for maintenance could provide extension of timeline

-Future visits with suppliers to determine what approach to take

-Civil Engineering firm in Athens will visit and evaluate current road situation and future planning for road improvements

-HC Commissioner Wade McKinney to visit and evaluate First Oak. First Oak is priority in 2019 road budget

Summary: 1. Obtain professional insight. 2. Assess budget and plan accordingly.

Sandi Rando- Mayor Pro-Tem – Pool/Emergency Management/Trailer Parking Facility- Pool: replaced chlorinator. Allen and Greg overseeing pool. Trailer Parking: Four people waiting for spots

REPORTS – ADMINISTRATION

Patsy Cooley-Treasurer Activities– No report.

Pam Foster – City Secretary – Activities, Coordination – no issues/no report

Sam McVay – Mayor Reports of Contacts for prior month – (1) City granted an easement to Oncor to install a new transformer behind lift station. (2) Guard Lights with TXU have been switched to Green Mountain Energy for cheaper rate (3) Alligator reported in channel. TPWD contacted and professional trapper determined to be no longer in area. (4) Interlocal Agreement with county signed for election (5) County tax collection annual contract signed. (6) New locks to be installed on Town Hall entry and office door.

Comments by Citizens & Guests – None

OLD BUSINESS – None

NEW BUSINESS

A. Discuss/Take Action to approve 2019 Budget – (attached) Mayor made change to police car tires moving over to the capital improvement fund-other. Greg Cooley motioned to approve as presented and noted change. Jerry Cryer made a 2nd. Mayor reminded council of the Service Awards that was approved in 2015 that cover service periods as follows:

5 years = \$250.00 / 10 years = \$500/15 years = \$750.00/20 years = \$1000.00

No further discussion. All in favor, **Motion Passed.**

B. Discuss/Take Action on Ordinance No. 214: setting ad valorem tx rate for 2018 – Same tax rate as previous year at .25 cents per \$100.00 Doug Napps motioned to approve Ordinance No. 214 as presented. Michelle Vance made 2nd. No further discussion. All in favor; **Motion Passed.**

C. Discuss/Take Action on Ordinance No. 215: Notice of General Election 2018 – Annual notice setting dates for current election year. Jerry Cryer made motion to approve Ordinance No. 215 as presented. Greg Cooley made 2nd. No further discussion. All in favor; **Motion Passed.**

D. Discuss/Take Action to move \$6000.00 from Designated Edgewood Cr to Operating Road Budget – This was deposited in Designated Paving and Roads and needs to be moved over to Greg Cooley’s operating Road Budget account. Greg Cooley made a motion as noted. Michelle Vance made a 2nd. No further discussion. All in favor; **Motion Passed.**

E. Discuss/Take Action to approve FY2018 Audit Contract with Mike Ward Accounting, PLLC – Previous audit firm, Conway CPA is no longer an option and they have recommended Mike Ward. He has worked with Conway and is familiar with our account and has presented a proposal for services. (attached). Estimated fee is the same as previous year. Secretary has spoken with Mike Ward and agrees this would be a good selection. Jerry Cryer made a motion to approve Mike Ward and accept contract for the 2018 Audit. Greg Cooley made a 2nd. No further discussion. All in favor; **Motion Passed.**

F. Discuss/Take Action on proposed replat of lots adjacent to Edgewood Cr.– Replat drawing (attached) was presented to reflect all lots re-plated to one lot. Missing on plat is release of easement from Oncor. This is still pending. Mayor asked council for approval of re-plat contingent on approval from Oncor on easement request from property owner. Concerns were raised that city is giving up revenue from five lots as opposed to one large lot. The reason property owner is re-plating is to remove some easements. Jerry Cryer made a motion to accept the re-plat as shown contingent on the approval from Oncor on release of easements. Greg Cooley made a 2nd. No further discussion. All in favor; **Motion Passed.**

G. Discuss/Take Action to add two 8-yard dumpsters to Republic Contract Agreement – Mayor noted long term/on-going billing issues with Republic when the temporary contracts were ordered for any additional 30-yard dumpsters. Met with the Republic District Rep to discuss the option to add (2) more 8-yard containers (full time) to the current 8-yard dumpster contract. This will eliminate the temporary contracts in hopes to solve the billing issues. Also noted

for \$75.00 per container an extra dump can be ordered with 24-hour notice. Ten (10) units will be in place all year long with the revised contract. The (5) five extra dumps a year will also be more cost effective. Greg Cooley made a motion to approve new contract agreement adding the additional two 8-yard containers so noted. Michelle Vance made a 2nd. No further discussion. All in favor; **Motion Passed.**

H. Discuss/Take Action on changing caution light at Cedarwood and Enchanted Dr. intersection to a 4-way red stop – Mayor noted research revealed 4-way stop light is not the way to slow drivers down and could be more of a hindrance. Greg Cooley researched the implementing process and discovered that small towns this was not used to reduce speed but to reduce accidents. The 4-way stop increases risks of rear-end collisions. Studies revealed theory behind this and concluded risks of: rear-end collision, increases confusion and agitations especially when pedestrians, bicycles and golf carts are also present. Discussion followed regarding other options as speed indicators. It was noted that citations issued would contribute to reputation of the town's enforcement of the posted speed limits. Mayor suggested council conduct more research before making decision. Greg Cooley made a **motion to table this item.** Michelle Vance made a 2nd. No further discussion. All in favor; **Motion Passed.**

I. Discuss/Take Action on Ordinance No. 216: Update Parking, Structures and Landscaping on public Streets and ROW – Mayor noted the purpose of this redesign was due to Ordinance 139 does not adequately address ROW violation issues. Reviewed the changes to include clarity and ability to legally enforce providing guidelines and procedures. It was noted in Section 2 (e) the need to change the wording from “property owner” to “resident”. Jerry Cryer made a motion to approve Ordinance no. 216 as presented with so noted changes. Greg Cooley made a 2nd. No further discussion. All in favor; **Motion Passed.**

J. Discuss/Take Action on Ordinance No. 217: Update Road Use Permit and Fees – Mayor noted purpose is to replace Ordinance No. 191 due to various items missing that makes it unenforceable to anyone other than Enchanted Oaks property owners. Using a similar ordinance from another city, this revised ordinance is now broader and clearer and covers all necessary information to enforce. A permit fee of \$1000.00 will now be required (Sect3,b.1) Speed limit is noted at 15 mph (Sect 3,d.4). Discussion followed about pros & cons of content in ordinance and enforcement issues. Mayor suggested if regulating and enforcement of this would be difficult, council should reconsider approving ordinance. Alternate option would be to use a Resolution then add fees to the building permit. Greg Cooley made a motion to **NOT APPROVE** Ordinance 217 as presented. Michelle Vance made a 2nd. No further discussion. All in favor; **Motion Passed.**

K. Discuss/Take Action on Ordinance No. 137b: Use and Operation of Town Hall – Mayor noted currently Bridge club uses T Hall building from 1PM-5PM on Mondays as approved by city council years ago. Another game club group has requested use of the T Hall building on Tuesday afternoons. Mayor's revised

ordinance reflects options for game day usage to include Tuesday, Wednesday, and Thursday afternoons. Discussion followed regarding several issues this raises such as costs to operate facility such as utility costs, wear and tear on flooring, use of storage space for each club's use, open and closing/securing, etc... Also question raised as to tax payer funding usage of the facility for private use. Doug Napps made a motion to **table this item.** Jerry Cryer made a 2nd. No further discussion. All in favor; **Motion Passed.**

ADJOURN –Doug Napps made a motion to adjourn. Greg Cooley made a second. All in favor; **Motion Passed.**

Respectfully submitted,
Pam Foster
City Secretary